



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
APRIL 21, 2020
VIA ZOOM VIDEO COMMUNICATIONS
DUE TO COVID-19 RESTRICTIONS

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: Sydney Ginsburg

ADMINISTRATIVE STAFF PRESENT: Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Jean Kendall, Assistant Superintendent for Personnel; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services; Dr. Sean Adcroft, District Director of Instructional Technology and Library Media Centers

CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 7:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

On motion duly made at 7:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

8:08 p.m. There were over 200 community members and staff in attendance via Zoom

A. Patricia Aitken, Board President: Welcome Message

B. Superintendent's Report

C. Staff Recognition

Name	Position	Building
Keith Brussel	Teaching Assistant	Shelter Rock
Alka Gupta	Teaching Assistant	Munsey Park
Doris Pacak-Jonczyk	Teaching Assistant	Secondary School
Annie Thornton	Teaching Assistant	Secondary School
Steve Sproul	Teaching Assistant	Secondary School
Marie Zaso	Teaching Assistant	Secondary School
Roseanne Karcik	Clerical Support	Secondary School
Natalie Szuzina	Clerical Support	Secondary School
Colleen Shepherd	Student Information System Specialist	District Wide
Mike Bourque	Data Protection Officer	District Wide
Debra Costello	Computer Specialist	Munsey Park
Rob Mashburn	Computer Specialist	Secondary School
Dina Merolesi	Computer Specialist	Shelter Rock
Stacey Weinberg	Computer Specialist	District Wide
Shane Babb	Network Administrator	CSDNET
Chris White	Computer Technician	CSDNET
Harry Singh	Computer Technician	CSDNET
Pat Perrelli	Computer Technician	CSDNET
Julio Olivo	Computer Technician	CSDNET
Peter Niceforo	Assistant IT Manager	District Wide
Sean Adcroft	Director of IT & Libraries	District Wide

D. Student Delegate's Report

E. Open Discussion: Participants were invited to ask questions and make comments.

F. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the April 2, 2020 Regular Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

G. Gift of Hotspots (Enclosure)

MOTION: The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of Wi-Fi Hot Spots from the Manhasset Tower Foundation valued at \$918.40.

H. Policy Review

First Reading
Manhasset UFSD Board of Education ByLaws

I. Personnel - (Enclosures)

Personnel Schedule (Enclosure)

Grantings of Tenure (2) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule G-1, Grantings of Tenure

Termination (1) (As per MESPA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule T-18, Termination

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

J. Approval of the BOCES Administrative Budget

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2020/21 school year (July 1, 2020 through June 30, 2021), now therefore be it

RESOLVED, that the Nassau BOCES Proposed Administrative Operations Budget for the 2020-2021 school year in the amount of twenty-two million, eight hundred ten thousand, eight hundred seventy-three dollars (\$22,810,873) be, and hereby is APPROVED by this Board

K. Election of Three Members of the Board of Cooperative Education Services

There are three seats available for the Board of Education for Nassau BOCES. Each seat carries a term of three years beginning July 1, 2020.

Six people are running for the three available seats.

They are: Deborah Coates, Jean Fichtl, Lawrence Greenstein, Michael Hatten, Douglas Pascarella, Eric B. Schultz.

The three candidates receiving the highest number of votes will be appointed.

The Board of Education of the Manhasset Union Free School District cast one vote for Deborah Coates, Lawrence Greenstein and Eric B. Schultz to become elected as members of the Board of Cooperative Educational Services of Nassau County.

L. Consent Agenda

1. **CSE/CPSE/Section 504 Minutes** (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated April 2, 2020.

2. **Approval of Agreements for Health and Welfare Services with Various Districts** (Enclosures)

These agreements provide for the Health and Welfare Services available to Manhasset residents attending private schools located in other districts as required by Section 912 of the Education Law.

MOTION: The Board of Education of The Manhasset UFSD approves the agreements between the School Districts listed below and the Manhasset Union Free School District for Health and Welfare Services for the 2019-2020 school year at the corresponding per

pupil rate, and authorizes the Superintendent and Board President to execute said agreements.

Garden City Union Free School District: \$1,001.17

Hicksville School District: \$766.79

Jericho Union Free School District: \$1,311.36

South Huntington Union Free School District: \$800.63

Syosset Central School District: \$1,018.24

Uniondale Union Free School District: \$863.07

3. **ANNUAL BREAKFAST SURVEY**

The Annual School Breakfast Program Survey of elementary schools was conducted in March and the results have been tabulated. For the State to grant a waiver for the program, a response rate of at least 33%, with 80% of those children indicating a lack of interest in the breakfast program is necessary for the State to grant a waiver to the District. As the Board is aware, the District received waivers for 1995/96 through 2019/20 school years, based upon a low parental interest in conducting a school breakfast program. The results received this year revealed a 58% response rate at Munsey Park with 91% of those responding indicating a lack of interest. At Shelter Rock the response rate was 35% with 91% of those responding indicating a lack of interest in the program. Based upon the lack of parental interest in a breakfast program, the District should apply for a waiver from the State.

The Board of Education for the Manhasset UFSD authorizes the President of the Board of Education to request an exemption from the State Education Department for the requirement to operate a breakfast program for the 2020/2021 school year.

4. **RESOLUTION OF THE MANHASSET UNION FREE SCHOOL DISTRICT, NEW YORK, DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION THE POWER TO AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES AND REVENUE ANTICIPATION NOTES.**

THE BOARD OF EDUCATION OF THE MANHASSET UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. In order to facilitate the issuance from time to time of tax anticipation notes and revenue anticipation notes to meet periodic cash-flow needs pursuant to Sections 24.00 and 25.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Board of Education of the Manhasset Union Free School District (the "District"), in the County of Nassau, New York, hereby delegates its power to authorize the issuance of tax anticipation notes and revenue anticipation notes (herein referred to collectively as the "Notes") to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Law.

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00 and 60.00 of the Law, the powers to sell and issue such Notes, including the renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President of the Board of Education until such time as the Board of Education, by resolution, shall elect to reassume the same.

Section 6. This resolution shall take effect immediately.

5. Nassau BOCES Cooperative Bid 19/20-045 (Enclosures)

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATION SERVICES OF NASSAU COUNTY

Passenger Cars 19/20-045

WHEREAS, the Board of Education, Manhasset Union Free School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids for **AUTOMOBILES - PASSENGER CARS/VANS/TRUCKS**

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and **BE IT FURTHER RESOLVED** that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its

obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District, and

BE IT FURTHER RESOLVED, that the Manhasset Union Free School District Board of Education hereby authorizes the Superintendent to execute said agreement on behalf of the District.

MOTION: The Board of Education hereby unanimously approves the consent agenda.

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

M. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Presentation	Location *	Time
May					
19	Tuesday	Board Meeting	TBD	District Office	8:00 pm
June					
4	Thursday	Board Meeting	TBD	District Office	8:00 pm
18	Thursday	Board Meeting	TBD	District Office	8:00 pm

Upcoming Board of Education Policy Committee Meetings - All at District Office *

Date	Day	Time
May		
8	Friday	11:00 am
15	Friday	8:30 am
29	Friday	8:30 am
June		
5	Friday	8:30 am
19	Friday	8:30 am

***Locations are subject to change. Should the New York Pause mandate currently in effect extend beyond May 15, 2020, meetings will be held via Zoom Video Communications or other similar platform.**

On motion duly made at 10:08 p.m., the Board adjourned the Regular Meeting.

MOTION: The Board of Education hereby adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen
District Clerk